

CITY OF MINBURN NEWSLETTER



November – 2025

CITY HALL HOURS

Monday, 9:00-12:00 & 1:00-5:00

Tue-Fri, 8:00-12:00 & 1:00-4:00

Sat & Sun, Closed

Phone: (515)677-2245

Email: cityclerk@minburn.org

Website: Minburn.org

OFFICIALS

MAYOR

Joe Stuetelberg

CITY COUNCIL

Carson Biegger

Megan Cline

Laura Helm

Andrew McGuire

Jared Mills

Chris Helm – Clerk & Works

Norah Case – Library Dir.

COMMUNITY MESSAGE

As we enter the final month of the year, December offers us a chance to reflect on all that we've accomplished together and to look ahead with hope and excitement for what's to come. This season is about connection, generosity, and community—and those values truly shine here in Minburn.

We are grateful for the residents who continue to support our town through participation, kindness toward neighbors, and engagement in local events and meetings. Your involvement is what makes our community strong.

As winter settles in, a friendly reminder to stay safe on icy roads, be mindful of changing weather conditions, and check in on neighbors who may need a little extra help this time of year.

We wish you a joyful holiday season and a peaceful start to the New Year. Thank you for being part of what makes Minburn such a special place to call home.

-Your Friends at City Hall

COMMUNITY CALENDAR

December

8 – Regular City Council Meeting
6:30pm – City Hall

25 – Christmas Day
City Hall Closed

26 – City Hall Closed

January

1 – New Years Day
City Hall Closed

12 – Regular City Council Meeting
6:30pm – City Hall

COLD WEATHER PERPAREDNESS REMINDER

As colder temperatures arrive, residents are encouraged to take a few extra steps to protect their homes and families. Disconnect and drain outdoor hoses, shut off exterior water lines if possible, and insulate any exposed pipes to help prevent freezing and potential water damage. Keep garage doors closed during extreme cold to protect plumbing that may run through those spaces.

If using supplemental heat, such as space heaters or fireplaces, be sure they are placed on a stable surface and kept at least three feet away from anything flammable. Never use ovens, grills, or outdoor heating devices indoors. Test smoke and carbon monoxide detectors regularly and replace batteries as needed.

Remember to prepare an emergency kit with essentials such as water, medications, flashlights, and batteries in case of winter power outages. Pets should be brought indoors during extreme cold, and livestock should have access to adequate shelter, water, and unfrozen food sources. Taking these precautions now can help prevent damage, injuries, and unexpected disruptions during the winter season.

City of Minburn Grinder Pump Notice

Instructions for Grinder Pump Alarm:

In the event your grinder pump alarm activates, please follow these steps:

1. Press the button located at the bottom of the electrical box (the box with the red light on top) to silence the alarm.
2. The alarm should reset within one hour. If the alarm does not reset, please contact City Hall.
3. If the alarm activates after business hours, leave a message, and we will respond on the next business day.

Prohibited Items for Grinder Systems:

The following items must not be disposed of through the grinder system:

-Glass	-Metal	-Seafood Shells	-Coffee Grinds
-Plastic	-Explosives	-Grease/Cooking Oil	-Paint
-Egg Shells	-Gravel/Sand	-Socks/rags/cloth	-Floor Stripper
-Kitty Litter	-Lubricating Oil-Strong Chemicals	-Gasoline	
-Diesel	-Stormwater Runoff	-“Flushable” Wipes	
-Sanitary Napkins or Tampons		-Disposable Diapers	

Additional Guidance:

- **Hair and Grinder Pump Maintenance:** Hair can also be detrimental to the grinder pump. Although it is impossible to prevent all hair from entering the system, we recommend using an inexpensive trap in your tub, shower, or sink to catch most of the hair. Hair can wrap around a valve, preventing it from closing properly and causing the pump to wear out faster.
- Use common sense when disposing of items. Anything hard or fibrous can bind the grinder and cause damage.
- Items processed by a garbage disposal can also be gritty and cause damage to the grinder system.

Liability Notice:

*****Any damage caused to the grinder pump by improper disposal of prohibited items will result in repair costs being charged to the homeowner.**

MINBURN PUBLIC LIBRARY

Library Hours:

Monday: 10am-6pm
Tuesday: 1pm-7pm (NEW)
Wednesday: 10am-4pm
Thursday: 10am-4pm
Friday: 10am-4pm
Saturday: 10am - 12pm (NEW)
Sunday: Closed

Contact:

Director: Norah Case
Phone: (515)726-3900
Email: Library@minburnlibrary.com
Website: <https://www.minburn.lib.ia.us>
Like us on Facebook for news!



The Holidays are Here! Here's what is going on at MPL:

- **December 6th is the town's Christmas celebration!**
 - Jingle Bell Store @ The library **10am-12pm**. The store will remain set up at the library December 8th-13th for kids to "shop" for their families.
 - Nativity Lighting @ Meek Park **5pm**
 - Friends of the Library Soup Supper @ the Methodist Church **5:30pm-7pm**
- **The library will be CLOSED December 24th-26th for Christmas and January 1st for New Year's Day.**
- **Movie Monday, December 15th, 4pm** The library will be showing *Home Alone*.
- **Open Art Time** From 3pm-7pm every Tuesday, the library will have art supplies set out for anyone to come draw or color. Open to all ages!
- **Adult Craft Club, December 29th 6pm-8pm** December's craft will be string art! Please register with the library in advance.
- **Wednesday Tech Hour** Every Wednesday from 12pm-1pm, the library will be hosting an event where patrons can ask tech-related questions.
- **Friday Afternoon Fun**
 - December 5th Legos
 - December 12th Decorating foam Christmas Trees
 - December 19th Nerf
 - December 26th No Friday Fun, Closed for Christmas Holiday

The Library Board is currently looking for a new member. This volunteer position helps oversee library budget, policies, and more. **Applicants must live in Dallas County and attend monthly board meetings.** Please contact the library to apply if interested.

You may notice our city newsletter has a fresh new look! We're now using AI tools to help polish and format the newsletter—making it easier to share timely updates and clear information. All content still comes directly from City Hall staff, ensuring accuracy and transparency as we work to keep you informed about what's happening in Minburn.